

Director, Corporate Project Management Office

Location: Regina, SK

JOB SUMMARY

SaskPower is seeking an experienced Project Management professional to lead SaskPower's Corporate Project Management Office (CPMO). Our ideal leader will have extensive construction experience with large, complex projects in the industrial, commercial or manufacturing industries. This leader plays a key role in supporting SaskPower's project delivery process which supports the construction of new assets across the province delivering affordable and reliable power to the residents of Saskatchewan.

The Director of the CPMO will collaborate with senior leaders to execute the corporate capital project plan through clear project management processes and standardized methodologies across the organization. Additionally, you will act as an independent office, providing visibility to the Executive and Board of Directors on SaskPower's portfolio of projects, including status updates, risk assessments, mitigation strategies and key corporate metrics.

The successful candidate will build strong relationships demonstrating leadership, collaboration and communication skills with internal and external groups. As a senior leader at SaskPower, our ideal candidate will mentor and coach their teams to their full potential while aligning with SaskPower's corporate culture.

KEY ACCOUNTABILITIES

Strategic Leadership:

- Set the CPMO's strategic direction and goals, aligning them with the organization's overall business objectives.
- Define project management methodologies and best practices to be used across the organization.
- Develop and implement CPMO policies, procedures, and processes.

Project Governance:

- Ensure projects are managed effectively and efficiently, adhering to established standards and processes.
- Monitor project performance, track progress, and identify potential risks and issues at the portfolio level.
- Oversee project portfolio management, ensuring resources are allocated effectively and projects are prioritized strategically at the portfolio level.

Team Leadership and Development:

- Lead and manage the CPMO team, providing guidance, coaching, and mentorship to project managers and other CPMO staff.
- Establish the CPMO organization structure, hire and manage project staffing requirements.
- Promote a culture of continuous improvement and knowledge sharing within the CPMO.

Stakeholder Management:

- Communicate project status and performance to stakeholders, including executive management and project sponsors.
- Manage stakeholder expectations and resolve conflicts effectively.

-Build strong relationships with key stakeholders to ensure project success.

Process Improvement:

- Identify areas for improvement in project management processes and implement changes to enhance efficiency and effectiveness.
- Stay up to date with industry best practices and emerging trends in project management.
- Ensure the CPMO is a center of excellence for project management within the organization.

Reporting and Accountability:

- Report on CPMO performance and project status to executive management and other stakeholders.
- Independent oversight of the portfolio of operational capital, providing critical feedback for the Project Delivery Office organizations, including evaluating both positive and declining trends.
- Be accountable for the overall success of the CPMO and its projects.

Other Responsibilities:

- Develop and implement project management training programs.
- Select and manage project management tools and technologies.
- Ensure compliance with relevant regulations and standards.
- Provide guidance and coaching to foster project and portfolio management best practices at the individual, departmental and organizational levels.

KNOWLEDGE/SKILLS/ABILITIES

- Minimum of 10 years of Project Management experience leading large scale construction projects in the industrial, commercial or manufacturing industries AND/OR;
- Degree in Business Administration, Engineering or other related equivalent AND/OR;
- Certified Project Management Professional (PMP), preference given to those with Program Management (PgMP) or Portfolio Management (PfMP)
- Team leader with the ability to foster and improve the long-term development and growth of a department and managerial staff
- Ability to apply a strategic focus to all areas of responsibility and manage innovative departmental practices in a continually changing environment
- Ability to impact and influence employee engagement while building and maintaining effective relationships
- Results oriented thinker, with the ability to influence and manage complex and confidential projects/issues with sensitivity and professionalism.
- Excellent interpersonal, communication and negotiation skills
- Ability to foster a culture focused on safety, innovation and teamwork
- Demonstrated skill in SaskPower's competencies
- A continuing record of professional development

To apply please visit www.saskpower.com/careers. The posting will close on Tuesday, May 27th, 2025 at 11:59 PM.