



A P E G S

Association of Professional Engineers
& Geoscientists of Saskatchewan

300 4581 Parliament Avenue, Regina, Saskatchewan S4W 0G3
T (306) 525 9547 F (306) 525 0851 Toll Free: 1 800 500 9547
www.apegs.ca apegs@apegs.ca

Welcome to APEG S “Easy Payment” for individuals

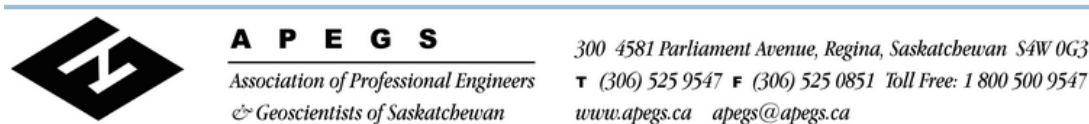
Instructions for using your On-Line Profile

Updated Nov 17, 2017

Step 1: click **Login** in the top right corner of the APEG S home page www.apegs.ca



Step 2: Enter User ID and Password



The screenshot shows the 'Account login' page. It has a header with the APEG S logo and contact info. Below is a form titled 'Welcome, Please enter your account login information'. The form contains fields for 'User ID' and 'Password', a 'Login' button, and a link for 'New password / Forgot password'. Two callout boxes with blue borders and red arrows provide instructions: one points to the User ID field, stating it is a 5-digit registration number (with a note about a preceding zero for 4-digit numbers), and the other points to the 'New password / Forgot password' link, explaining when to use it and providing an email address for assistance.

User ID is your 5-digit registration number. Use a preceding zero if it is a 4-digit number.

Click New password if you've never done this before. Email apegs@apegs.ca if you have trouble.
Note: some business spam filters do not allow email from APEG S. If so, try your home email address.

... see over



Step 3: Review and update your contact information

My Profile Fee Payments Meetings

My Profile

Contact Information

Reset Password

My Details

My Applications

Contact Information

Company Name

APEGS

Address Type Address

2224 W...

Click here

Step 4: Review “My Details”

My Profile Fee Payments Meetings Official Rep-
C of A

My Profile

Contact Information

Reset Password

My Details

My Applications

Permission To Consult | Field of Practice | Certificate of Authorization | Continuing Professional Development | Academic Degree | Volunteer Categories | Exclusion List

a) Renew Permission to Consult (if applicable to you)
b) Review P to C field of practice (if applicable to you)
c) Check C of A relationships (if applicable to you)
d) Enter CPD (formerly “CPE”) by December 31st each year
e) Enter Volunteer Categories (for APEGS committees, etc)
f) Check your mail and email exclusion list

Step 5: Pay fees (follow instructions on screen from here)

My Profile Fee Payments Meetings

Membership Renewal

Renewals and Other Payments

Click here