

Principles of Professional Practice Exam

Law and Ethics Seminar
Spring 2019

When is the exam?

- Saturday, May 25 at 9:00am
- Saturday, Nov. 2 at 9:00am
– 3 hours
- Mark your calendars!
- Do not be late or you won't be allowed to write the exam



Where is the exam?

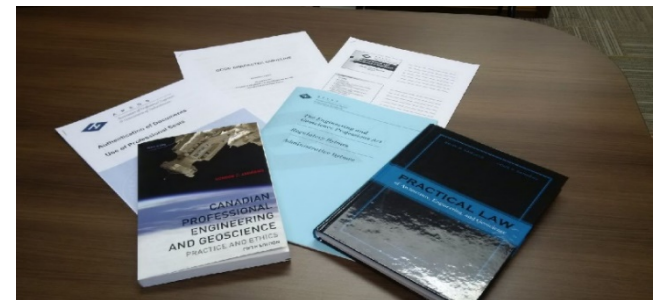
- The exam is held in Regina and in Saskatoon
- If you have registered for the exam, you will receive notice of your exact exam location 2-3 weeks prior
 - Confirm the location on your letter

What if the Date/Location Doesn't Work for Me?

- You can arrange to write on alternate dates or at alternate locations
- Special accommodations can also be requested – must apply for consideration well in advance of exam date
- See information and application processes on APEGS website:
<http://www.apegs.ca/Portal/Pages/Professional-Practice-Exam>

How should I prepare?

- Study:
 - Materials presented at this seminar
 - Act and Bylaws (blue book)
 - Textbooks:
 - Canadian Professional Engineering and Geoscience Practice and Ethics
 - Practical Law of Architecture, Engineering and Geoscience



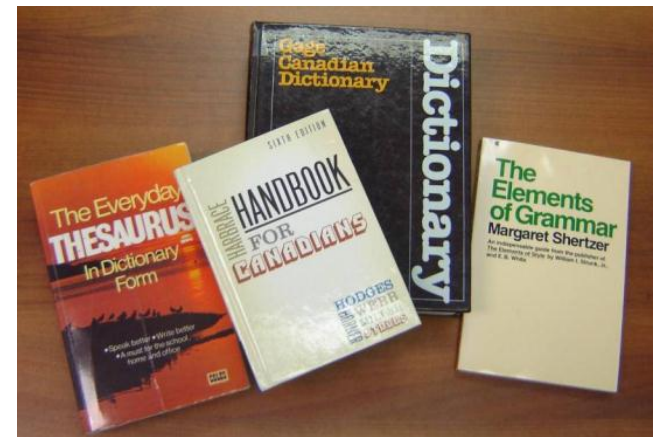
What should I bring?

- The Exam must be written in ink, so bring a pen (or two)
- Dry snacks or fruit – ice water available
- Old school analog or digital watch

What should I not bring?

- Textbooks, notes, dictionaries, electronic devices* and friends must be left outside the exam room

*Electronic devices (i.e. calculators, smartphones, iPods, Blackberrys, smart watches)



The exam room

- Sign in:
 - Bring Letter of Confirmation
 - Picture ID required
 - Sign confidentiality declaration
- Exams will be laid out in alpha order in the room



The exam package

- Inside the envelope, you will find the exam instructions, the exam, and an exam booklet



The exam booklets

Do not write your name
on the exam booklets,
only your exam number

The exam MAY consist of the following:

- **Part A:**

- True/False (20 questions, 1 mark each)
 - Correct answer = +1
 - Incorrect answer = -½
 - Unanswered = 0 (no credit or penalty)

- **Part B:**

- B1 - Short answer (8 questions, 3 marks each)
- B2 - Multiple Choice (6 questions, 3 marks each)
 - Correct answer = +3
 - Incorrect answer = -1
 - Unanswered = 0

The exam...

- **Part C: Essays (8 marks each)**
 - Question 1: required to be answered
 - Questions 2, 3, 4, 5: complete ANY 2
 - If you answer more than 2, indicate which answers to be marked, otherwise, the first two will be marked
 - Answers must include explanation and/or justification of answer
- **Part D: Long Essay (14 marks)**
 - One question: required
 - Include good description of the reason for your answer – why you think your answer is “correct”

ESSAY FORMAT

Introductory Paragraph

The introductory paragraph should include the thesis statement, a kind of mini-outline for the paper: it tells the reader what the essay is about. The last sentence of this paragraph must also contain a transitional "hook" which moves the reader to the first paragraph of the body of the paper.

Body — First Paragraph

The first paragraph of the body should contain the **strongest argument**, most significant example, cleverest illustration, or an obvious beginning point. The topic for this paragraph should be in the first or second sentence. This topic should relate to the thesis statement in the introductory paragraph.

Body — Second Paragraph

The second paragraph of the body should contain the **second strongest argument**, second most significant example, second cleverest illustration, or an obvious follow up the first paragraph in the body

Body — Third Paragraph

The third paragraph of the body should contain the **weakest argument**, weakest example, weakest illustration, or an obvious follow up to the second paragraph in the body

Conclusion Paragraph

This paragraph should include the following:

1. an allusion to the pattern used in the introductory paragraph,
2. a restatement of the thesis statement, using some of the original language or language that "echoes" the original language
3. a summary of the three main points from the body of the paper
4. a final statement that gives the reader signals that the discussion has come to an end

Typical Distribution of Content on the Exam

- Law 25%
- Ethics 20%
- Professionalism 29%
- Policy/Regulations 26%

NOTE – this is a ***Professional Practice*** Exam

During the exam

- The invigilator may provide simple clarification for questions
- State your assumptions or re-state the question in your own words if you are not sure what it means
 - The marker will take this into account
- You will *not* be penalized for being critical of the Association in any of your answers
- Spelling and grammar will count!

When you are finished...

- Review the exam to make sure you haven't missed anything
- Re-read your answers – you will be marked on your ability to communicate
- Turn in all exam pages, booklets, and papers when you have completed the examination in the envelope provided
 - Make sure your exam number is on all papers being turned in
- All candidates must turn in all exam materials at the end of the 3 hour exam period

Questions?

- **No** examples of the exam are available
- Pass mark is 65%
- The scope of the exam is:
 - law,
 - ethics,
 - professional obligations,
 - use of seals, the **BLUE BOOK** (the Act and Bylaws)..., and
 - topics related to professional practice within Canada

WARNING!!!!

DO NOT CHEAT ON THE EXAM!!!

- Getting caught doing so will result in you being:
 - removed from the exam room and not allowed to complete the exam
 - assigned a mark of zero
 - reported to the Investigation Committee

REMEMBER.....



**KEEP
CALM
AND
DO THE
TEST**



Ensuring public safety



A P E G S

*Association of Professional Engineers
& Geoscientists of Saskatchewan*

Questions

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