



A P E G S

Association of Professional Engineers
& Geoscientists of Saskatchewan

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Fees Information Sheet

Revised: January 13, 2020

- You must do **one** of the following by the due date on the Fees Notice:
 - Pay your 2020 fees for your licence and membership, or
 - Apply and pay for a licence waiver.
- If you do not do one of the above, your licence and membership will cease for non-payment and you will have 2 years to activate your licence and membership with APEGS. (See APEGS' website under Apply, Reinstatement for details.)
- APEGS is not responsible for website service interruptions or delays in mail, email, or courier service, so you are encouraged to act as soon as possible.

Payment options for licence and membership:

1. **Your online profile at APEGS Central**
Available 24 hours a day! **To login, see instructions enclosed.**
2. **Cheque or money order** payable to "APEGS" and mailed to the APEGS office.
3. **In person** at the APEGS office by debit card, credit card, cheque, cash or money order. Office hours are 8:00 am to 5:00 pm Monday to Friday except for statutory holidays, December 26 (Boxing Day) and Easter Monday. We are closed at 3:00 pm on December 24 and 31, 2020.

You **cannot** pay online if:

- a. Your employer does not pay GST and they are paying your fees for you (for example, Government of Saskatchewan, Saskatchewan Watershed Authority, etc).
- b. You have a credit on your account.
- c. You are making a partial payment (only payment of the full amount is permitted).
- d. There are other issues flagged on your record that will prevent you from paying online. A notice will pop up in APEGS Central if that is the case. Contact the APEGS office for information if necessary.

see over...

Thinking about resigning until your next engineering or geoscience project?

Get a licence waiver instead!

APEGS waives the licence fee and you retain membership for only \$85 (plus GST).

- You won't need to pay the application fee of up to \$300 when you want to reinstate your licence.
- All it takes is a phone call to reinstate your licence.
- You retain coverage under the National Secondary Professional Liability Insurance Program, if you have it.
- You continue your connection to APEGS, so you can still receive email notices and *The Professional Edge*.
- You receive a fees notice next year, which reminds you to reinstate your licence for upcoming projects.

Licence Waiver – MUST BE APPLIED FOR EACH YEAR

If you are eligible for a licence waiver, you must apply using the Licence Waiver Application (Yellow Form) provided with your fees notice.

You are **eligible** to apply for a licence waiver if you:

1. Are pursuing full-time studies at an educational institution.
2. Are on maternity/paternity/parental leave.
3. Are not working for an extended period of time while raising a family or providing elder care.
4. Are retired and not eligible for Life Membership.
5. Are on disability leave.
6. Reside in Saskatchewan, **and** you are unemployed (i.e. not working at any job whatsoever).
7. Do not reside in Saskatchewan, **and** you are not practicing engineering or geoscience on projects or properties located in Saskatchewan.

If you are granted a licence waiver and sometime later during the year you **return to work** or obtain engineering or geoscience work on projects or properties located in Saskatchewan, then you must advise APEGS and pay the appropriate, prorated licence fee.

You are **not** eligible for a licence waiver if you:

1. Reside in Saskatchewan **and** are employed at any job, including non-engineering and non-geoscience jobs,
2. Are an Official Representative for a Certificate of Authorization (C of A) and there are no other Official Representatives for the C of A that are licensed in Saskatchewan, or
3. Are a Temporary Licensee.

Payment options for licence waiver:

1. Pay online **after APEGS notifies you by email that your waiver application has been received,**
2. Provide your credit card number on the application or indicate that APEGS should call you for your card number and then send the application by mail, fax, or email to apegs@apegs.ca,
3. Mail a cheque or money order payable to "APEGS" with the application, or
4. Go to the APEGS office in person with the application.