



A P E G S

Association of Professional Engineers
& Geoscientists of Saskatchewan

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2025 Annual Fees Information Sheet

Annual Fees for 2025 are due by December 31, 2024

- Payment must be received prior to **January 31, 2025 at 5:00 pm (CST)** to avoid being ceased.
- APEGS is not responsible for website service interruptions or delays in mail, email, or courier service, so you are encouraged to act as soon as possible.

Payment options for renewing membership and licence:

1. Pay online at APEGS Central – Member Self-Serve Portal

Available 24 hours a day!

Instructions can be found on the APEGS website.

www.apegs.ca/Members/Annual Renewal of Membership and Licence.

You cannot pay online if:

- a) Your employer does not pay GST and they are paying your fees for you (for example, Government of Saskatchewan, Saskatchewan Watershed Authority).
- b) You have a credit on your account, or you are making a partial payment (only payment of the full amount is permitted).
- c) Your membership record is flagged preventing you from paying online. A notice will pop up in APEGS Central if that is the case. Contact the APEGS office for information if necessary.

2. Cheque or Money Order payable to “APEGS” and mailed to the APEGS office. Cheques dated no later than January 31, 2025 are accepted.

Licence Waiver – Must be Applied for Each Year

You are **eligible** for a licence waiver if you are **not working in Saskatchewan** at any job whatsoever.

Examples include, but are limited to:

- a) Unemployed;
- b) Reside outside Saskatchewan and are not practicing engineering or geoscience in Saskatchewan;
- c) pursuing full-time studies at an educational institution;
- d) on medical/maternity/paternity/parental leave.

You are **not eligible** for a licence waiver if you:

- e) Are employed in Saskatchewan at any job, including non-engineering and non-geoscience jobs;
- f) Are an Official Representative for a Certificate of Authorization (C of A) and there are no other Official Representatives for the C of A that are licensed in Saskatchewan; or
- g) Are a Temporary Licensee.

If you are eligible for a licence waiver, you must apply using the Licence Waiver Application Form found on the APEGS website. www.apegs.ca/Members/Annual Fees & Licence Waiver.

see over...

A Licence Waiver is an alternative to resigning while waiting until your next engineering or geoscience project in Saskatchewan. APEGS waives the licence fee and you retain membership for only \$85 (plus GST).

- You won't need to pay the application fee to reinstate your licence.
- All it takes is a phone call to reinstate your licence.
- You retain coverage under the National Secondary Professional Liability Insurance Program.
- You continue your connection to APEGS, you still receive email notices and *The Professional Edge*.
- You receive a fees notice next year, which reminds you to reinstate your licence for upcoming projects.

Life Membership

You are **eligible** to be approved as a Life Member if you are a member in good standing **who has retired** from the practice of professional engineering or professional geoscience.

As a life member, you do not pay the annual membership or licence fee. If you subsequently wish to return to the practice of professional engineering or professional geoscience you must advise the APEGS office and pay any required membership and licence fees.

If you are eligible to apply to become a Life Member, you must apply using the Life Member Application Form found on the APEGS website. [www.apegs.ca/Members/Life Membership](http://www.apegs.ca/Members/Life%20Membership).

Resignation

Members may elect to resign from APEGS if they are no longer practice engineering or geoscience in Saskatchewan and no longer use the protected titles. Resignations must be received by January 31 of the following calendar year to resign membership in good standing and avoid being ceased as a member for failure to pay any required fees.

Notice of resignation must be made in writing by completing and sending the Resignation Form found on the APEGS website. [www.apegs.ca/Members/Annual Fees & Licence Waiver](http://www.apegs.ca/Members/Annual%20Fees%20&%20Licence%20Waiver).

Continuing Professional Development (CPD) Program

Members are reminded to report their completed 2024 CPD as professional development credits to APEGS online. The deadline to report CPD credits is January 31, 2025.

Information on the CPD Program and instructions for reporting. [www.apegs.ca/CPD/ Continuing Professional Development Program](http://www.apegs.ca/CPD/Continuing%20Professional%20Development%20Program).

Fee Payments, Waiver Applications, Life Member Applications, and Notices of Resignation must be received prior to January 31, 2025 at 5:00 p.m. (CST) to avoid being ceased as a member

- Reinstatement with APEGS in the year ceased incur a penalty of 15% of the fees payable
- Fees payable for reinstatement in a subsequent year is equal to the prescribed fee for registration as a member