



A P E G S

*Association of Professional Engineers
& Geoscientists of Saskatchewan*

**Regulating the
professions.
Protecting the
public.**

Council Application and Self-Evaluation Form

The Association of Professional Engineers and Geoscientists of Saskatchewan (APEGS) members interested in standing for nomination must complete this form in its entirety. Members must submit the completed form and a copy of their curriculum vitae (CV) to governance@apegs.ca on behalf of the Nominating Committee (the Committee) **no later than 5:00 P.M (CST) on December 2, 2026.**

Incomplete or late applications will not be accepted.

As a courtesy and with the goal of effectively managing interest from applicants, please notify APEGS by email governance@apegs.ca indicating your intentions to formally apply to run for Council. This is not a requirement, rather requested to ensure the process is managed effectively.

ELIGIBILITY

The Engineering and Geoscience Professions Act, 1997 (section 9) and associated *Administrative Bylaws* (section 12) outline the eligibility requirements for members to be considered as council nominees, specifically:

- Must reside in Saskatchewan;
- Must be a member in good standing; and
- Must be Continuing Professional Development (CPD) compliant.

Member in good standing includes paying annual fees and not under APEGS disciplinary actions.

Coun15.0 Volunteer Eligibility and Expectations policy outlines that former employees are ineligible to serve on Council for two years after employment has ceased.

CONFIDENTIALITY

APEGS will make reasonable efforts to keep your personal information contained in this form confidential and limited to the committee, appropriate staff, and contractors supporting the work of the committee. However, APEGS may be required to release personal information through a request under the Freedom of Information Act, by court order, or as required by law.

CONTACT INFORMATION

Name (given and family name): _____

APEGS Member #: _____

Phone: _____

Email: _____

Location of residence: _____

Indicate the position for which you wish to run (select one):

☐ Member-at-Large

☐ Vice-President

☐ President-Elect

Note: In accordance with the Administrative Bylaws:

- *Section 12(2) To qualify to run for President-Elect, you must have served at least one full year on the council.*
- *Section 12.2(1) Members-in-Training are only eligible to run for member-at-large positions.*

Have you ever been an APEGS volunteer or had other engineering or geoscience volunteer experience?

☐ Yes

☐ No

If yes, please specify the APEGS committees, boards, task groups, or other volunteer experience that you have been part of.

APEGS Licence Category: Please select all that apply

☐ Professional Engineer

☐ Professional Geoscientist

☐ Engineering Licensee

☐ Geoscience Licensee

☐ Engineer-In-Training

☐ Geoscientist-In-Training

Optional: Do you consider yourself to be a member of an underrepresented demographic?

☐ Yes

☐ No

☐ Prefer not to answer

If yes, you may stipulate which demographic(s): _____

Tell us why you are interested in running for the council and what you bring to the role.

Are you able to fulfil the requirements of the council including participating in council and committee meetings, and APEGS functions normally attended by the council. Please refer to the [Role and Responsibilities of an APEGS Councillor](#) and the [Council FAQ](#).

☐ Yes ☐ No

SKILLS, COMPETENCIES AND DIVERSITY

To achieve its goals and meet its fiduciary responsibilities, the council has identified the need for diverse voices on the council, with a blend of skills in governance and associations. It is not necessary for each member of the council to have experience in each area.

The committee has identified **regulator experience, accounting/finance experience, member in- training or a licensee and residence outside Regina and Saskatoon**, as the key competencies and diversities APEGS is seeking on the council this year. needed on the council

Please describe your experience in the skills and competencies listed below.

Strategic Thinking

Understanding of and experience with an organization's process of defining its strategy, or direction, and making decisions on allocating its resources to pursue this strategy.

☐ I do not have experience in strategic thinking

Financial Literacy

Understanding of financial statements, cash flow, budgeting, financial planning and investing that allow an organization to make informed and effective decisions about their financial resources.

☐ I do not have experience in financial literacy

Management Oversight

Understanding and knowledge of board governance and the roles and responsibilities of board members, usually demonstrated through previous board experience.

☐ I do not have experience in management oversight.

Risk Management

Knowledge of enterprise risk management, risk assessment, and risk policies and procedures to enable effective risk management oversight of the organization.

☐ I do not have experience in risk management.

Human Resources

Knowledge and understanding of HR policies related to employees and volunteers, including equity, diversity and inclusion policies, performance management, succession planning, and ensuring sufficient resources to fulfill an organization's responsibilities.

☐ I do not have experience in human resources.

Government Relations

Understanding of the importance of maintaining government relations for an organization and being willing to represent the organization at political events.

☐ I do not have experience in government relations.

Communications and Public Relations

Knowledge of strategic communications planning and strategic analysis of public relations initiatives that organizations use to communicate the purpose or goals of the organization to its stakeholders.

☐ I do not have experience in communications and public relations.

Information Technology

Knowledge of or experience with information technology as used in an organization to communicate internally with staff and volunteers or externally with stakeholders, and ability to function in an electronic environment, including remote virtual meetings.

☐ I do not have experience in information technology.

Director/Board Experience

Participation as a director or member of a board.

☐ I do not have past director or board experience.

Self-Regulation

Knowledge of or the participation with the framework and responsibilities of self-regulated professions and the role in regulating the professions in the public interest.

☐ I do not have experience in self-regulation.

National Frameworks

Knowledge of or experience with the governance of a national body representing provincial organizations.

☐ I do not have experience in national frameworks.

Other Leadership Experience

Demonstrated confidence and good judgment in directing the efforts of others to achieve desired outcomes, while modeling respect, commitment, integrity and accountability. Examples can include community, sport, church or other related leadership experience.

☐ I do not have experience in leadership.

BEHAVIOURAL QUALITIES

To achieve its goals and meet its fiduciary responsibilities, the council has identified some desired behavioral qualities of applicants to the council. These characteristics include mentoring abilities, critical thinking, sound judgement, collegiality, and independent decision-making. It is not necessary for each member of the council to demonstrate all qualities.

Please provide one example where you demonstrated each quality, as applicable.

Mentoring abilities:

☐ I do not have an example to demonstrate mentoring abilities.

Critical thinking:

☐ I do not have an example to demonstrate critical thinking.

Sound judgement:

☐ I do not have an example to demonstrate sound judgement.

Collegiality:

☐ I do not have an example to demonstrate collegiality.

Independent decision-making:

☐ I do not have an example to demonstrate independent decision-making.

CONFLICT OF INTEREST, INTEGRITY AND PUBLIC ACCOUNTABILITY — DISCLOSURE STATEMENT

Every member of the council must disclose any conflict with their duty or interest to APEGS and must disclose any circumstances that could have a potential impact on their duty to APEGS.

Please consider the questions below:

In your employment, business, or personal affairs, do any of the following statements apply to you or any company in which you have direct or indirect controlling interest, in Saskatchewan or elsewhere:

- ☐ Yes ☐ No Been charged with or convicted of an offence?
- ☐ Yes ☐ No Been the defendant of any civil action in which allegations of fraud, theft or defamation were made against you?
- ☐ Yes ☐ No Have any outstanding charges or civil actions against you?
- ☐ Yes ☐ No Been cited with or disciplined, censured, suspended, or disqualified by any professional association or body?
- ☐ Yes ☐ No Have had your employment terminated for just cause?

If yes to any of the above, please describe:

- ☐ Yes ☐ No Are you aware of any circumstances that may place you in a real or potential conflict of interest with respect to your duties as a councillor?
- ☐ Yes ☐ No Are you aware of any facts or matters which, if publicly disclosed, could cause APEGS embarrassment or hinder your performance of your duties as a council member?

If yes to any of the above, please describe:

If, at any time following the signing of this nomination form and prior to the commencement of voting, there is any significant change to any of the above responses you must promptly inform APEGS.

REFERENCES

I authorize APEGS to verify or obtain any personal information about me from the references below for the purpose of evaluating my suitability for nomination for election to the council of APEGS. This authorization is valid until the commencement of voting for the council.

Please provide contact information for three references.

Reference 1

Name: _____

Occupation: _____

Email: _____

Phone: _____

Nature of relationship: _____

Reference 2

Name: _____

Occupation: _____

Email: _____

Phone: _____

Nature of relationship: _____

Reference 3

Name: _____

Occupation: _____

Email: _____

Phone: _____

Nature of relationship: _____

COMMUNICATION DISCLOSURE

Once nominees are determined, a nomination booklet will be developed which discloses nominee names, biographies and head shot photo. This information will be disclosed on the APEGS website and other communication channels upheld by APEGS. The purpose of this is to ensure transparent communication with members and the public respecting the electoral process and nominees.

AUTHORIZATION

By submitting my application, I affirm that I have answered all questions truthfully and confirm that I have read, understand and, if elected:

- will be bound by the duties, responsibilities, requirements and commitments outlined;
- will adhere to the Council Code of Conduct; and,
- will take the Council Oath of Office.

By submitting this application, I am formally notifying the Nominating Committee that I wish to be considered for the Nominating Committee's nominee list for the election to the council of APEGS. **I will comply with the council election promotion policy** and will accept the nomination if selected.

Applicant's Signature

Date