

Position: Senior Project Management Engineer

Division: Utilities and Environment

Department: Facilities Management

Term: 1 Temporary Full Time position available for approximately 24 months.

Closing Date: 04/08/2026

Labour Group: SCMMA

Posting: 5125

Apply: <https://careers.saskatoon.ca/job/Saskatoon-Senior-Project-Management-Engineer-SK/600988517/>

Job Summary

This position plans, designs and supports construction management of complex projects associated with Civic Facilities, including the supervision and direction of professional and technical project engineering staff.

Duties & Responsibilities

- Prepares future material and construction specifications, cost estimates, schedules, contract documents, tenders, bid evaluations, progress and variance reports, project payments and summaries for a variety of municipal building projects associated program areas across the City.
- Administer all aspects of construction contracts on behalf of the City and ensures compliance with contractual requirements, local, provincial and federal ordinances and occupational health and safety regulations. Ensures that projects are completed within projected schedules and budgets and provides completion and final construction certificates on behalf of the City.
- Trains, supervises and directs the activities of professional and technical staff engaged in design and project administration. Monitors, evaluates and reports on performance of support staff.
- Provides recommendations in the development of standards and specifications for municipal infrastructure materials and construction. Assists in the planning and implementation of short and long-term goals with respect to capital development. Assists in process and operating problem studies and environmental investigations including preparing reports and making recommendations, as assigned.
- Acts in the capacity of Manager, Project Services as required.
- Reviews designs submitted by developers to ensure compliance with established standards.
- Recruits engineering consulting services when required. Prepares detailed project definitions, identifies terms of references and reviews proposals for consultant selections. Makes recommendations and administers engineering consultant agreements. Provides professional design and construction management services to other Divisions and civic departments as required.
- Assists with preparing the five-year capital budget, including revising cost estimates and equipment replacement lists.
- Negotiates and secures approvals from Provincial and Federal regulatory agencies to meet project requirements.
- Develops and maintains liaison with other agencies, the general public, contractors and other civic departments and in the course of planning and administering construction projects.
- Performs other related duties as assigned.

Qualifications

Education, Training and Experience Requirements

- Degree in civil, mechanical or equivalent engineering.
- Registered, or eligible registration, as a professional engineer in the Association of Professional Engineers and Geoscientists of Saskatchewan.
- Seven to nine years of progressively responsible related engineering experience.

Knowledge, Abilities and Skills

- Knowledge of generally accepted accounting, budgeting and financial procedures.
- Ability to prepare and present complex technical reports, both verbal and written.
- Ability to plan, direct and supervise the work of professional and technical support staff.
- Ability to communicate effectively, orally and in writing.
- Ability to establish and maintain effective working relationships with the public, contractors and other civic staff.

Weekly Hours: 36.67

Salary Range: \$95,473.92 to \$112,058.88 CAD per annum (2023 rates)

Diversity, Equity and Inclusion

The City of Saskatoon offers an inclusive workplace that embraces diverse backgrounds. As an equity partner with the Saskatchewan Human Rights Commission (SHRC), the City commits to diversity, equity and inclusion in our workplaces. By having our workforce reflect the community we serve, we support the realization of miyo-pimatisiwin, (me-o-pi-ma-ti-si-win) "the good life", for all residents. To learn more about Diversity, Equity and Inclusion at the City, please visit [Saskatoon.ca/diversity](https://www.saskatoon.ca/diversity).

Accommodation

The City of Saskatoon strives to provide an accessible and inclusive workplace for all, including throughout the application and selection process through reasonable access and accommodations. Should you require accommodation through any stage of the recruitment process, please email talentacquisition@saskatoon.ca.

While we appreciate all applications we receive, only candidates under consideration will be contacted.

Our Recruitment Process: Application > Posting Closes > Resume Review > Pre-screen/Interview > Offer > Pre-Employment Conditions > Welcome to the City