



A P E G S

Association of Professional Engineers
& Geoscientists of Saskatchewan

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Annual Fees Information Sheet

Annual Fees for the upcoming year are due by December 31

- Payment must be received prior to **January 31** each year to avoid being ceased.
- APEGS is not responsible for website service interruptions or delays in delivery of a fee notice.
- You are encouraged to act as soon as possible.

Pay online at APEGS Central – Member Self-Serve Portal

Available 24 hours a day beginning mid-November.

Instructions can be found on the APEGS website. [Instructions for Fee Payment - APEGS Central](#)

You cannot pay online if:

- a) You have a credit on your account, or you are making a partial payment (only payment of the full amount is permitted).
- b) You have applied for a licence waiver and the approval from APEGS, and the adjustment of fees, has not been completed.
- c) Your membership record is flagged preventing you from paying online. Contact the APEGS office for information if necessary.

Licence Waiver – Must be Applied for Each Year

Important: Licence Waiver approval is required prior to paying annual fees

- Fees will be adjusted once a Licence Waiver has been approved by APEGS.
- Applications for a Licence Waiver must be received by APEGS prior to December 31 to allow time to process applications and adjust fees for the upcoming year.

You are **eligible** for a licence waiver if you are **not working in Saskatchewan** at any job whatsoever.

Examples include, but are not limited to:

- d) Unemployed.
- e) Reside outside Saskatchewan and are not practicing engineering or geoscience in Saskatchewan.
- f) pursuing full-time studies at an educational institution.
- g) on medical/maternity/paternity/parental leave.

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You are **not eligible** for a licence waiver if you:

- h) Are employed in Saskatchewan at any job, including non-engineering and non-geoscience jobs;
- i) Are an Official Representative for a Certificate of Authorization (C of A) and there are no other Official Representatives for the C of A that are licensed in Saskatchewan; or
- j) Are a Temporary Licensee.

If you are eligible for a licence waiver you must apply, prior to December 31, using the Licence Waiver Application Form found on the APEGS website. [Licence Waiver Application Form](#)

A Licence Waiver is an alternative to resigning while waiting until your next engineering or geoscience project in Saskatchewan. APEGS waives the licence fee and you retain membership for only \$85 (plus GST).

- Your licence can be quickly reinstated with no application fees.
- You retain the privileges of membership with APEGS.
- You will receive a fee notice next year.

Life Membership

You are **eligible** to be approved as a Life Member if you are a member in good standing **who has retired** from the practice of professional engineering or professional geoscience.

As a life member, you do not pay the annual membership or licence fee. If you subsequently wish to return to the practice of professional engineering or professional geoscience you must advise the APEGS office and pay any required membership and licence fees.

If you are eligible to apply to become a Life Member, you must apply, prior to December 31, using the Life Member Application Form found on the APEGS website. [Life Member Application Form](#)

Resignation

Members may elect to resign from APEGS if they no longer practice engineering or geoscience in Saskatchewan and no longer use protected titles. Resignations must be received by January 31 of the year of resignation to resign membership in good standing and avoid being ceased as a member for failure to pay any required fees.

Notice of resignation must be made in writing by completing and sending the Resignation Form found on the APEGS website. [Notice of Resignation Form](#)

Continuing Professional Development (CPD) Program

The deadline to report CPD to APEGS is January 31 each year.

Information on the CPD Program and instructions for reporting. [How to Report CPD Online - APEGS Central](#)

Fee Payments must be received prior to January 31 each year to avoid being ceased as a member

- Reinstatement with APEGS in the year ceased incur a penalty of 15% of the fees payable
- Fees payable for reinstatement in a subsequent year is equal to the prescribed fee for registration as a member