**Council Application and Self-Evaluation Form**

APEGS members interested in standing for nomination must complete this form in its entirety and submit a copy of their résumé/CV in PDF format to the Nominating Committee by December 1, 2021.

**ELIGIBILITY**

*The Engineering and Geoscience Professions Act, 1997* (section 9) and associated *Administrative Bylaws* (section 12) outline the eligibility requirements for members to be considered as Council nominees, specifically:

* Must reside in Saskatchewan; and
* Must be CPD compliant.

In addition, those wishing to let their name stand for President-Elect must have served one for at least one full year as a Councillor, from the close of business at one annual meeting to the close of business at the next annual meeting.

**Confidentiality**

The Association of Professional Engineers and Geoscientists of Saskatchewan will make reasonable efforts to keep your personal information contained in this form confidential and limited to the Nominating Committee, the staff, and contractors supporting the work of the Nominating Committee. However, the Association of Professional Engineers and Geoscientists of Saskatchewan may be required to release personal information through a request under the Freedom of Information Act, by court order, or as required by law.

**CONTACT INFORMATION**

Name and designation(s):

APEGS Member #:

Phone:

Work

Home

Mobile

Email:

City of residence:

Indicate the position(s) for which you wish to be considered:

Member-at-Large Vice-President President-elect

*Note: To qualify to run for President-elect, you must have served at least 1 full year on Council.*

**EXPRESSION OF INTEREST**

Tell us why you are interested in running for Council and what you bring to the role. (Maximum 250

words)

Are you able to fulfill the requirements of Council including participating in most Council meetings and APEGS functions normally attended by Council?

□ Yes □ No

**PROFESSIONAL INFORMATION**

APEGS License Category:

□ Professional Engineer □ Professional Geoscientist □ Engineering Licensee □ Geoscience Licensee

□ Member-in- Training

Practice Area:

□ Academic □ Consulting □ Crown □ Extraction Industries □ Government □ Manufacturing □ Research

□ Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Years of Experience:

□ 0 – 5 □ 6 – 10 □ 11 – 20 □ 20 +

**Optional:** Do you consider yourself to be a member of an underrepresented demographic?

□ Yes □ No □ Prefer not to answer

If yes, you may stipulate which demographic(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SKILLS AND COMPETENCIES**

To achieve its goals and meet its fiduciary responsibilities, Council has identified the need for diverse voices on Council, with a blend of skills in governance and associations.

It is not necessary for each member of Council to have experience in each area. Please describe your experience in the skills and competencies listed below, including an assessment of each skill, as applicable.

**Strategic Thinking**

Understanding of and experience with an organization's process of defining its strategy, or direction, and making decisions on allocating its resources to pursue this strategy.

Please describe your experience in this area. (Maximum 100 words)

**Financial Literacy**

Understanding of financial statements, cash flow, budgeting, financial planning and investing that allow an organization to make informed and effective decisions about their financial resources.

Please describe your experience in this area. (Maximum 100 words)

**Management Oversight**

Understanding and knowledge of board governance and the roles and responsibilities of board members, usually demonstrated through previous board experience.

Please describe your experience in this area. (Maximum 100 words)

**Risk Management**

Knowledge of enterprise risk management, risk assessment, and risk policies and procedures to enable effective risk management oversight of the organization.

Please describe your experience in this area. (Maximum 100 words)

**Human Resources**

Knowledge and understanding of HR policies related to employees and volunteers, including equity, diversity and inclusion policies, performance management, succession planning, and ensuring sufficient resources to fulfill an organization’s responsibilities.

Please describe your experience in this area. (Maximum 100 words)

**Government Relations**

Understanding of the importance of maintaining government relations for an organization and being willing to represent the organization at political events.

Please describe your experience in this area. (Maximum 100 words)

**Communications and Public Relations**

Knowledge of strategic communications planning and strategic analysis of public relations initiatives that organizations use to communicate the purpose or goals of the organization to its stakeholders.

Please describe your experience in this area. (Maximum 100 words)

**Information Technology**

Knowledge of or experience with information technology as used in an organization to communicate internally with staff and volunteers or externally with stakeholders, and ability to function in an electronic environment, including remote virtual meetings.

Please describe your experience in this area. (Maximum 100 words)

**Director/Board Experience**

Participation as a Director or member of a Board.

Please describe your experience in this area. (Maximum 100 words)

**Self-Regulation**

Knowledge of or the participation with the framework and responsibilities of self-regulated professions and the role in regulating the professions in the public interest.

Please describe your experience in this area. (Maximum 100 words)

**National Frameworks**

Knowledge of or experience with the governance of a national body representing provincial organizations.

Please describe your experience in this area. (Maximum 100 words)

**Constituent Association Experience**

Participation with engineering or geoscience constituent associations, including any student societies.

Please describe your experience in this area. (Maximum 100 words)

**APEGS Volunteer Experience**

APEGS volunteer experience.

Please describe your experience in this area. (Maximum 100 words)

**Other Engineering or Geoscience Volunteer Experience**

Participation in any other engineering or geoscience volunteer experience not included in the previous categories.

Please describe your experience in this area. (Maximum 100 words)

**Other Leadership Experience**

Demonstrated confidence and good judgment in directing the efforts of others to achieve desired outcomes, while modeling respect, commitment, integrity and accountability. Examples can include community, sport, church or other related leadership experience.

Please describe your experience in this area. (Maximum 100 words)

**BEHAVIOURAL QUALITIES**

To achieve its goals and meet its fiduciary responsibilities, Council has identified some desired behavioral qualities of applicants to Council. These characteristics include mentoring abilities, critical thinking, sound judgement, collegiality, and independent decision-making.

It is not necessary for each member of Council to demonstrate all qualities. Please provide one example where you demonstrated each quality, as applicable. (Maximum 100 words)

**Mentoring abilities:**

**Critical thinking:**

**Sound judgement:**

**Collegiality:**

**Independent decision-making:**

**Conflict of Interest, Integrity and Public Accountability — Disclosure Statement**

Every member of Council must disclose any conflict with his or her duty or interest to the Association of Professional Engineers and Geoscientists of Saskatchewan and must disclose any circumstances that could have a potential impact on his or her duty to the Association of Professional Engineers and Geoscientists of Saskatchewan.

An affirmative answer to any of the questions below does not automatically disqualify an applicant from consideration.

Please consider the questions below.

In your employment, business, or personal affairs, have you, or any company in which you have direct or indirect controlling interest, in Saskatchewan or elsewhere:

a. Been charged with or convicted of an offence?

b. Been the defendant of any civil action in which allegations of fraud, theft or defamation were made against you?

c. Have any outstanding charges or civil actions against you?

d. Been cited with or disciplined, censured, suspended, or disqualified by any professional association or body?

e. Have had your employment terminated for just cause?

Do any of the above-described situations apply to you?

□ YES □ NO

If yes, please describe:

Are you aware of any circumstances that may place you in a real or potential conflict of interest with respect to your duties as Councillor?

□ YES □ NO If yes, please describe:

To the best of your information and belief, are you aware of any facts or matters which, if publicly disclosed, could cause the Association of Professional Engineers and Geoscientists of Saskatchewan embarrassment or hinder your performance of your duties as a Council member? Disclose any issues that may be of public interest in the event you are elected to serve. Such issues can include civil lawsuits, criminal charges or convictions.

□ YES □ NO If yes, please describe:

If, at any time following the signing of this nomination form and prior to the commencement of voting, there is any significant change to any of the above responses you must promptly inform the Association of Professional Engineers and Geoscientists of Saskatchewan.

**References**

I authorize the Association of Professional Engineers and Geoscientists of Saskatchewan to verify or obtain any personal information about me from the references below for the purpose of evaluating my suitability for nomination for election to the Council of the Association of Professional Engineers and Geoscientists of Saskatchewan. This authorization is valid until the commencement of voting for Council.

Please provide contact information for three references.

**Reference 1**

Name:

Occupation:

Email:

Office phone:

Mobile:

Nature of relationship:

**Reference 2**

Name:

Occupation:

Email:

Office phone:

Mobile:

Nature of relationship:

**Reference 3**

Name:

Occupation:

Email:

Office phone:

Mobile:

Nature of relationship:

**AUTHORIZATION**

By submitting my application, I affirm that I have answered all questions truthfully in this Nomination Form, and confirm that I have read, understand and, if elected, will be bound by the duties, responsibilities, requirements and commitments outlined, will adhere to the Council Code of Conduct and take the Council Oath of Office.

By submitting this application, I am formally notifying the Nominating Committee that I wish to be considered for the Nominating Committee’s nominee list for the election to the Council of the Association of Professional Engineers and Geoscientists of Saskatchewan and will accept the nomination if selected.

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Applicant’s Signature Date