



Name of Company – Outback Oasis Contracting Inc.

Location: 831- 60th Street, East- Suite C, Saskatoon, SK S7J 1Z5

Qualification: Diploma in Civil Engineering

Experience : 5 years

### Job Description

Outback Oasis is a construction firm with lean management and minimal administrative overhead. The Project Coordinator must be able to work hands-on across remote, rugged job sites in rural Saskatchewan. An extensive self-directed multi-hat broad project coordination in isolated rural areas, including subcontractors, budgets, scheduling, material procurement, contracts, general trades (e.g., framing, concrete, cladding, millwork) supervision, coordination across building scopes, or field mobilization. Build and manage ICI vertical construction projects without layers of support staff. Able to lead multidisciplinary construction sites in small crews. Full site execution authority should have strong field decision-making, trade issue resolution, or logistical responses. Candidates will be given preference for hands-on coordination under local codes or labor conditions.

The candidate should have 5+ years of relevant experience in industrial, commercial, or institutional construction and a civil engineering diploma.

### **Other Job Duties**

1. Plan and organize daily operations
2. Prepare and submit construction project budget estimates
3. Hire & supervise the activities of subcontractors
4. Plan & Prepare construction schedules, milestones & monitor progress
5. Prepare contracts & negotiate revisions, and make changes to contracts
6. Establish and implement policies and procedures for quality control
7. Read blueprints, schemas, and drawings
8. Plan and manage budgets
9. Direct, negotiate, and purchase building materials
10. Transport material and tools to work sites
11. Prepare risk management plans and reports
12. Develop quality management and quality assurance standards

13. Supervise drawing preparations, specifications, and other construction documents to be used by subcontractors

**The wage per hour- \$45.67**

**Health Benefits: -**

- Dental plan
- Disability benefits
- Health care plan
- Paramedical services coverage
- Vision care benefits

**Financial benefits**

- Bonus
- Group insurance benefits
- Life insurance
- Mileage paid

**Long-term benefits**

- Maternity and parental benefits

**Other benefits**

- On-site housing options
- Transportation provided by the employer