



A P E G S

Association of Professional Engineers
& Geoscientists of Saskatchewan

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APPLICATION FOR REGISTRATION AS A PROFESSIONAL MEMBER

- Use this application if you are **currently a member-in-training with APEGS** or were **formerly registered as a professional member anywhere in Canada**.
- **DO NOT** use this form if you are **currently a professional member in good standing** elsewhere in Canada. You would apply under "Inter-Association mobility" (see Apply, Inter-Association Mobility)
- Use this paper form only if the on-line application system is not available or a company is paying the processing fee by cheque.

A. Name and Address

I, _____
(Last Name) (First Name) (Middle Name)

Name of Employer: _____
(If not employed, indicate "unemployed")

Home Address _____ Business Address _____

Home Phone: () _____ Business Phone: () _____

Email Address: _____ Business Fax: () _____

hereby make application to be registered as a: Professional Engineer _____ **OR**
Professional Geoscientist _____

under the provisions of *The Engineering and Geoscience Professions Act*.

Preferred mailing address: Home: _____ Business: _____ (If no preference indicated, home address will be used)

(Note: Your name and preferred address will be included in the publicly available register in accordance with Section 19 of The Engineering and Geoscience Professions Act.)

B. Academic Qualifications

List degrees completed since applying as a member-in-training with APEGS (leave blank if not applicable):

1) Name of Institution: _____

Location: _____

Date of graduation (month/day/year): _____

Degree Awarded: _____

2) Name of Institution: _____

Location: _____

Date of graduation (month/day/year): _____

Degree Awarded: _____

C. Work Experience and Professional Practice Exam

You should be up to date on work experience reporting before applying as a professional member. You may submit your Final Report with the Professional Member application. Experience reporting forms and guidelines can be found on the APEGs Web site under Registration, Work Experience Reporting.

I successfully completed a three hour, closed book Professional Practice Examination on _____ month/year
for _____
Association / Ordre name

D. References

Provide the names and addresses of at least three Professional Engineers and/or Professional Geoscientists who have given their permission to act as professional references. The Association will contact them directly for information on your work experience and your character. Professional Engineer/Professional Geoscientist supervisors and mentors who have previously reported to us on your work experience should be included in your list of references. They **may or may not** be contacted again if all the required information was provided by them in the work experience reporting form(s).

1) Name _____ P.Eng. / P.Geo. (circle one)

Employer _____ Title _____

Street address _____

City _____ Province _____ Postal Code _____

Phone _____ Fax _____ E-mail address _____

2) Name _____ P.Eng. / P.Geo. (circle one)

Employer _____ Title _____

Street address _____

City _____ Province _____ Postal Code _____

Phone _____ Fax _____ E-mail address _____

3) Name _____ P.Eng. / P.Geo. (circle one)

Employer _____ Title _____

Street address _____

City _____ Province _____ Postal Code _____

Phone _____ Fax _____ E-mail address _____

4) Name _____ P.Eng. / P.Geo. (circle one)

Employer _____ Title _____

Street address _____

City _____ Province _____ Postal Code _____

Phone _____ Fax _____ E-mail address _____

E. Professional Registration History

- 1) Are you presently a member-in-training or former member or applicant with APEGS? **Yes / No**
(circle one)
- 2) Have you previously applied with another Canadian Engineering/Geoscience Association/Ordre as a member-in-training or as a professional member? **Yes* / No**
(circle one)

* You must circle "Yes" for any of the following situations: a) your application is currently in process, b) you applied but did not complete the registration process, c) were previously registered, d) are currently registered, or e) your application was denied.

3) Indicate all Canadian Engineering/Geoscience Association(s)/Ordre where you have previously submitted an application (no matter if the assessment process was completed or not), were previously registered or are currently registered. If you do not have a reference number (application or member number) or a reference number has not been assigned yet, indicate "Unknown" next to the applicable Association(s)/Ordre.

Association	Reference #	Association	Reference #	Association	Reference #
Eng Yukon		PEO		Eng NS	
NAPEG		APGO		Geo NS	
Eng/Geo BC		OIQ		PEG-NL	
APEGA		OGQ		Eng PEI	
Eng/Geo Manitoba		Eng/Geo NB		Other	

For "Other", specify name(s): _____

F. Certificate and Seal

1) The certificate and seal will be delivered after your application is approved and you have paid annual fees (separate dues notice will be sent). Indicate the exact way in which you wish your name to be shown on the certificate:

2) All licencees will receive an electronic image of their seal upon application approval and payment of applicable registration fees. **Physical seals are available at a charge of \$30.00 each, plus postage*.** If you wish to receive a physical seal, please check the box(es) below. Note: physical seals may take several months to be produced and shipped. *Postage will be determined at the time of application. The seal will not be ordered until the invoice is paid. Be aware that an electronic image of the seal does not include a digital signature. If you wish to subscribe to a digital signature provider, APEGS has endorsed Notarius. Information regarding subscribing to Notarius and the authentication of documents - use of professional seals can be found on the APEGS website. <https://www.apegs.ca/Portal/Pages/professional-seals>.

☐ I want to order a physical seal. Select seal type: ☐ 43 mm regular **OR** ☐ 23 mm self inking

G. Processing Fee

The non-refundable processing fee is **\$300** (plus 5% GST), minus the amount you paid for the member-in-training processing fee (\$120 if you applied prior to January 1, 2011 and \$200 thereafter). If you are not sure of the date you applied, contact the APEGS office or leave blank and we will charge the correct amount.

- The processing fee is \$189.00 _____ (if you applied as member-in-training prior to Jan 1, 2011)
or \$105.00 _____ (check one)

Method of payment* (check one): Cheque enclosed: _____ Call me for my credit card number: _____

or charge my credit card: _____ expiry date: _____ (mm/yy)

* Cheques are made payable to APEGS. **We accept Visa, MasterCard, AMEX.** Credit card information is destroyed.

Once you have been approved as a professional member, you will receive a prorated dues notice for the difference between member-in-training and professional member annual dues (\$100 prorated based on the calendar year plus GST).

H. Personal and Statistical Information

You are requested, but not required to provide the following information. It will be used for statistical purposes.

LANGUAGES (other than English): _____

DATE OF BIRTH _____ MALE / FEMALE _____
year/month/day

I. Declarations

- * 1. I declare that I have not been disciplined or had a licence restriction in the past by any professional engineering or geoscience licensing body or association, either as an individual or as a corporate officer, nor, to the best of my knowledge, is there any investigation, disciplinary action or licence restriction currently pending against me, either as an individual or as a corporate officer.

Signature

Date

- * 2. I declare that I have not been subject to academic discipline at any post-secondary institution.

Signature

Date

3. I affirm that I have reviewed and am familiar with the current Act and Bylaws of the Association of Professional Engineers and Geoscientists of Saskatchewan, and if admitted to registration, I agree to be governed by the Act, Bylaws, Resolutions of Council and Code of Ethics of the Association of Professional Engineers and Geoscientists of Saskatchewan.

Signature

Date

4. I hereby authorize any professional engineering or geoscience licensing body to disclose all relevant information concerning my status as an applicant, former member or current member, or my registration and practice as a member, to the Association of Professional Engineers and Geoscientists of Saskatchewan.

Signature

Date

**If you are unable to sign declaration 1 and 2, enclose an explanation in a sealed envelope marked "confidential".*

Declarations continued

5. Have you ever been convicted of a Criminal Offense in Canada or outside Canada?
(Yes or No)
6. Have you ever had a civil judgment against you concerning professional misconduct, professional incompetence, negligence, fraud or breach of trust in Canada or outside Canada?
(Yes or No)
7. Have you ever been denied registration and /or licensure to any professional association?
(Yes or No)
8. Have you ever had discipline proceedings initiated against you by any professional association?
(Yes or No)
9. I solemnly declare the statements made in this application are true and correct. I acknowledge that any false or misleading statement on this form or relating to any document in support of this application, including concealment of any material fact, may be found to be contrary to the APEGS Good Character Guideline and lead to denial or revocation of my registration. (Note to applicant: refer to the Good Character Guideline attached for your information. It is not necessary to submit the Good Character Guideline with your application).

Signature

Date

J. Consent for Release of Information and Release from Liability

My signature below represents my irrevocable consent for APEGS to obtain and to release information and records relevant to the application process, including a job-site interview at my place of employment. My signature below also represents my irrevocable consent for APEGS to directly contact any academic institutions listed on this application which I attended for the purpose of assessing my academic credentials. I also hereby release any party providing such information and records from liability for such action.

Signature

Date

K. Notice of Intent to Consult and Certificate of Authorization

If you are offering consulting engineering or geoscience services, which are defined in Section 17 of the Regulatory Bylaws as “engineering or geoscience services provided by a member to be used by persons other than the employer of that member,” you must submit a **Notice of Intent to Consult** and receive acknowledgment from the Registrar. Refer to the APEGS Web site under Registration, Permission to Consult for complete information. The Notice of Intent to Consult application is also attached.

Also, if your partnership, association of persons or corporation engages in the practice of engineering or geoscience, then you may need a **Certificate of Authorization**. Refer to the APEGS Web site under Registration, Certificate of Authorization for complete information.