



APPLICATION FOR REGISTRATION AS A TEMPORARY LICENSEE

This registration category is only available to Professional Engineers registered in the State of Texas or a Cedula registered in Mexico. *If you have ever been registered as a Professional Engineer with a Canadian regulatory body, you may not be required to complete this form. See our web site under Apply, Inter-Association Mobility for further information.*

*** Use this paper form only if the on-line application system is not available or a company is paying the processing fee by cheque ***

A. Name and Address:

I, _____
 (Last Name) (First Name) (Middle Name)

Name of Employer: _____

Home Address _____ Business Address _____

Home Phone: () _____ Business Phone: () _____

Email Address: () _____ Business Fax: _____

hereby make application to be registered as a Temporary Licensee under the provisions of *The Engineering and Geoscience Professions Act*.

Preferred mailing address: Home: _____ Business: _____ (If no preference indicated, home address will be used)
 (Note: Your name and preferred address will be included in the publicly available register in accordance with Section 19 of The Engineering and Geoscience Professions Act.)

B. Academic Qualifications:

1) I graduated from _____
 Name of Institution (and name of affiliated college if applicable)

located in _____, _____, _____
 City Province / State Country

Date of graduation _____ month/day/year. Time period attended the institution: _____ to _____
 month/day/year month/day/year month/day/year

Awarded degree of **Bachelor of** _____ in _____

2) Additional or advanced degrees: _____

Transcript of marks for all university programs completed should be provided unless you are arranging to have a NCEES Record submitted.

3) I will be submitting a NCEES Record: **Yes or No** (circle one)

C. Work Experience

Complete the detailed experience report form found on the Temporary Licensee Web page for your most recent position held (except if you are having an NCEES Record submitted). All other experience can be shown in a detailed resume. Pre-graduation experience can be counted only if you have been given permission to do so. **Applicants registered with a State Board in the United States may arrange to have a copy of their NCEES Record submitted in lieu of work experience reports / resume.**

D. References

Please provide the names and addresses of at least three Professional Engineers, with their permission, who the Association can contact for information on your work experience and your character. The references, in aggregate, should be able to provide an assessment of all the work experience for which you wish to demonstrate the required experience. **Applicants registered with a State Board in the United States may arrange to have a copy of their NCEES Record submitted in lieu of providing names of references below.**

1) Name _____ P.Eng./P.E. (circle if applicable)

Employer _____ Title _____

Street address _____

City _____ Province _____ Postal Code _____

Phone _____ Fax _____ E-mail address _____

2) Name _____ P.Eng./P.E. (circle if applicable)

Employer _____ Title _____

Street address _____

City _____ Province _____ Postal Code _____

Phone _____ Fax _____ E-mail address _____

3) Name _____ P.Eng./P.E. (circle if applicable)

Employer _____ Title _____

Street address _____

City _____ Province _____ Postal Code _____

Phone _____ Fax _____ E-mail address _____

4) Name _____ P.Eng./P.E. (circle if applicable)

Employer _____ Title _____

Street address _____

City _____ Province _____ Postal Code _____

Phone _____ Fax _____ E-mail address _____

5) Name _____ P.Eng./P.E. (circle if applicable)

Employer _____ Title _____

Street address _____

City _____ Province _____ Postal Code _____

Phone _____ Fax _____ E-mail address _____

E. Language Information

My first language is English: Yes ___ No _____

I have completed a degree at a university where the language of instruction was English: Yes ___ No _____

F. Professional Registration History

If applicable, fill in the following dates:

- Date passed the FE Exam: _____ (month / day / year)
- Date first became registered as a Professional Engineer (anywhere in Canada or the United States) or Cedula: _____ (month / day / year)

List all American, Canadian or Mexican professional engineering licensing bodies to whom you have previously submitted an application (whether or not the assessment process was completed), were previously registered, are currently registered or your application was denied. Include a reference number, such as member or application number, or else indicate "Unknown". You may also attach a separate page list this information if it is more convenient. Be sure to put the applicant's name somewhere on the page.

Licensing Body Name	Reference Number

If more than ten, list here with reference number: _____

G. Certificate

1) The certificate and seal will be delivered after your application is approved and you have paid annual fees (separate dues notice will be sent). Indicate the exact way in which you wish your name to be shown on the certificate:

2) All licencees will receive an electronic image of their seal upon application approval and payment of applicable registration fees. Physical seals are available at a charge of \$30.00 each, plus postage*. If you wish to receive a physical seal, please check the box(es) below. Note that physical seals may take several months to be produced and shipped. *Postage will be determined at the time of application. The seal will not be ordered until the invoice is paid. Be aware that an electronic image of the seal does not include a digital signature. If you wish to subscribe to a digital signature provider, APEGS has endorsed Notarius. Information regarding subscribing to Notarius and the authentication of documents - use of professional seals can be found on the APEGS website. <https://www.apegs.ca/Portal/Pages/professional-seals>.

I want to order a physical seal.

H. Fees

The non-refundable processing fee is \$300 plus 5% GST for a total of **\$315 CDN**. If you have selected a physical seal in section G, a \$30 each, plus postage charge applies. Credit card payment is preferred due to daily changes in currency value.

Method of payment* (check one): Cheque enclosed: _____ Call me for my credit card number: _____

or charge my credit card: _____ expiry date: _____ (mm/yy)

* Cheques are made payable to APEGS. **We accept Visa, MasterCard, AMEX.** Credit card information is destroyed.

Once you have been approved, you will receive a prorated dues notice for annual fees (\$450 CDN per year prorated monthly plus GST based on the calendar year).

I. Personal and Statistical Information

You are requested, but not required to provide the following information. It will be used for statistical purposes.

LANGUAGES (other than English): _____

DATE OF BIRTH _____ MALE / FEMALE _____
month/day/year

J. Declarations

- * 1. I declare that I have not been disciplined or had a licence restriction in the past by any professional engineering or geoscience licensing body or association, either as an individual or as a corporate officer, nor, to the best of my knowledge, is there any investigation, disciplinary action or licence restriction currently pending against me, either as an individual or as a corporate officer.

Signature

Date

- * 2. I declare that I have not been subject to academic discipline at any post-secondary institution.

Signature

Date

3. I affirm that I have reviewed and am familiar with the current Act and Bylaws of the Association of Professional Engineers and Geoscientists of Saskatchewan, and if admitted to registration, I agree to be governed by the Act, Bylaws, Resolutions of Council and Code of Ethics of the Association of Professional Engineers and Geoscientists of Saskatchewan.

Signature

Date

4. I hereby authorize any professional engineering or geoscience licensing body to disclose all relevant information concerning my status as an applicant, former member or current member, or my registration and practice as a member, to the Association of Professional Engineers and Geoscientists of Saskatchewan.

Signature

Date

**If you are unable to sign declaration 1 and 2, enclose an explanation in a sealed envelope marked "confidential".*

Declarations continued

- 5. Have you ever been convicted of a Criminal Offense in Canada or outside Canada?
(Yes or No)

- 6. Have you ever had a civil judgment against you concerning professional misconduct, professional incompetence, negligence, fraud or breach of trust in Canada or outside Canada?
(Yes or No)

- 7. Have you ever been denied registration and /or licensure to any professional association?
(Yes or No)

- 8. Have you ever had discipline proceedings initiated against you by any professional association?
(Yes or No)

- 9. I solemnly declare the statements made in this application are true and correct. I acknowledge that any false or misleading statement on this form or relating to any document in support of this application, including concealment of any material fact, may be found to be contrary to the APEGS Good Character Guideline and lead to denial or revocation of my registration. (Note to applicant: refer to the Good Character Guideline attached for your information. It is not necessary to submit the Good Character Guideline with your application).

Signature

Date

K. Consent for Release of Information and Release from Liability

My signature below represents my irrevocable consent for APEGS to obtain and to release information and records relevant to the application process, including a job-site interview at my place of employment. My signature below also represents my irrevocable consent for APEGS to directly contact any academic institutions listed on this application which I attended for the purpose of assessing my academic credentials. I also hereby release any party providing such information and records from liability for such action.

Signature

Date

L. Notice of Intent to Consult and Certificate of Authorization

If you are offering consulting engineering or geoscience services, which are defined in Section 17 of the Regulatory Bylaws as “engineering or geoscience services provided by a member to be used by persons other than the employer of that member,” you must submit a **Notice of Intent to Provide Consulting Services** and receive acknowledgment from the Registrar. Refer to the APEGS Web site under Apply, Permission to Consult for complete information.

Also, if your partnership, association of persons or corporation engages in the practice of engineering or geoscience, then you may need a **Certificate of Authorization**. Refer to the APEGS Web site under Apply, Certificate of Authorization for complete information.



1. Introduction

Sections 4-6 of the Regulatory Bylaws provide that registration with APEGGS is “available to a person of good character,” who, as well, meets the other requirements set out in the Act and Bylaws. The bylaw that provides for automatic registration of a member in good standing of another provincial association does not override the good character requirement.

2. Definition of “Good Character”

Good character connotes moral and ethical strength, distinguishable as an amalgam of virtuous or socially acceptable attributes or traits which undoubtedly include, among others, integrity, candour, empathy, and honesty.

The Association will examine the character of an applicant to determine if he or she meets the good character requirement in any circumstances that provide reasonable grounds to believe that the applicant will not practise engineering or geoscience in accordance with *The Engineering and Geoscience Professions Act* and *Bylaws*, and, in particular, in circumstances where the applicant:

- a) has a record for professional misconduct, professional incompetence, or contravention of a professional statute with a professional regulatory organization or agency
- b) has committed a criminal offence for which a pardon has not been granted pursuant to the *Criminal Records Act*
- c) has been found to be at fault in a civil action relating to negligence in his or her professional practice
- d) willfully obtains or attempts to obtain registration or renewal of registration by cheating on an examination, making or causing to be made a false statement on his/her application, or committing any other impropriety during the application process.

3. Procedures

APEGGS staff will refer any application where any of the above appears to exist to the Registrar’s Advisory Committee.

Applicants who would otherwise be accepted based on their membership in another provincial association will be requested to provide references and information on their recent work experience.

The Registrar’s Advisory Committee will review the information that has been provided and determine whether:

- a) the nature of the information is such that it does not preclude the applicant’s registration
- b) further information or verification of good character is required
- c) the nature of the information is such that the application should be denied.

Further information or verification of good character may be obtained through: written submissions by the applicant, referees, or others; an interview with the applicant; a requirement for the applicant to attend the Law and Ethics Seminar and/or write the professional practice examination; or any other means that the Registrar’s Advisory Committee considers appropriate in the circumstances.

The Registrar’s Advisory Committee will provide a recommendation to the Registrar on how to proceed with the application. An applicant who has been refused admission may request a review by Council and/or appeal to the Courts (sections 24 and 25 of the Act).