

International Engineering Graduates

If you are planning to immigrate to Canada through the Federal Skilled Worker Program you should read about the [Express Entry](#) system for application and the [Saskatchewan Immigrant Nominee Program](#) and how they relate to your APEGS application.

All international graduate engineer-in-training inquiries must go to academicreview@apegs.ca . **Send only one email.** Due to the large number of inquiries we currently receive, it will take **3 to 4 weeks to receive a response.**

For people who want to apply for **SINP**, you require the approval letter showing that you are currently an engineer-in-training. Therefore, you must apply with APEGS first, **complete the process below to obtain membership and wait for the result letter which could take up to one year.** APEGS cannot provide a letter indicating that you are eligible to obtain a license. The only way to demonstrate eligibility is to actually apply and obtain your engineer-in-training registration.

For more information about Engineering in Canada visit the Engineers Canada [Road Map to Engineering in Canada](#) website.

Non-CEAB Accredited Canadian Engineering Program

If you graduated from a non-CEAB accredited Canadian engineering program you should follow this process, but you should skip the WES assessment in step 2.

Inter-Association Mobility

Click [here](#) for information on inter-association mobility for members-in-training.

Member-in-training Application Process

Before you start!

Learn about the entire process for professional licensure. You should read and understand the information on the following web pages. [Overview](#), [Member-in-training](#), [Professional member](#), [Work Experience Reporting](#), [Professional Practice Exam](#).

Click here for slides of the presentation [Application and Academic Review Process for International Graduates](#)

** Note: If, after reading this information, you wish to meet with someone at APEGS, then you must MAKE AN APPOINTMENT AHEAD OF TIME. Please [contact the APEGS office](#).

Click here to find out about [Application fees and timelines](#)

Registration Requirement for Engineer-in-Training

The engineer-in-training application stage is where you are assessed to determine if you have the academic training required to become a professional engineer. In sub-section 20(1)(d)(i) of *The Engineering and Geoscience Professions Act*, the academic requirement is "a bachelor level university program of study in engineering recognized by the council". Details on what that means can be found in the remainder of the information below.

Application Requirements

The following documents are required for this process

- i. APEGS Member-in-training application form
- ii. World Education Services (WES) ICAP document-by-document assessment* (*see exceptions)
- iii. Proof of ID
- iv. Resume

We will let you know if the following are also required after we have received your application:

- v. Academic Assessment application form
- vi. Self-assessment
- vii. Course descriptions

***Exceptions to WES requirement:**

1 – if you have a NCEES Record in the United States, then the WES assessment is not necessary. The NCEES Record contains all the documents we need, except for Proof of ID. For [Professional Engineers registered in the USA](#) who do not qualify for [Temporary Licensee](#), we will let you know if we need anything further after reviewing your application, NCEES Record and Proof of ID; or

2 – WES assessment is not required if you qualify under a **professional level** Mutual Recognition Agreement ([Australia](#), [Hong Kong](#), [Ireland](#), [Mexico](#), [Texas](#)); or

3 – a WES assessment is not required if you have **completed** a Masters or Ph.D. in engineering from a Canadian university **and** that university received your bachelor transcript and diploma directly from the institution that issued the degree. In this case, you must have the Canadian university send us copies of the bachelor transcript and diploma DIRECTLY to the APEGS office, accompanied by a letter stating that they received the documents directly from the issuing institution. If for any reason you can't get both the letter and copies of the documents then you must have a WES assessment.

4 – You graduated from an institution that WES will not do an assessment for. If this applies to you, click on this link to find out [how to provide academic documents](#) and Direct Confirmation of Graduation to APEGS. Click here for the [Confirmation of Graduation form](#) to send to your university.

Your Contact Information

Once you have applied with APEGS we need to be able to contact you both by email and by regular mail. You must keep your contact information up to date or you may not receive

important correspondence regarding your application. You are responsible to make sure the information we have is correct and up to date. You can do this using online services.

Instructions to access On-Line Services if you have not used it before:

Click her to access [On-Line Services](#). Your user name is your 5-digit file number or registration number and if you have not used the system before, you can obtain your password by clicking on "New password / Forgot password". Enter the information requested and an email containing your password will be sent to the preferred e-mail address on record with APEGS.

Application Process

If you applied before April 1st, 2015 click here for [International Engineering Graduates process before April 1 2015](#).

STEP 1: Submit member-in-training application

[On-line Member-in-training Application](#)

You must apply for engineer-in-training online using a credit card unless your company is paying for your application by check. Choose the application type "Engineer-in-Training – Intl Grad".

[Member-in-Training paper application form](#)

You **should not** use the paper application form unless a company is paying the application fee by cheque or the company who is paying the application fee does not pay GST (such as Government of Saskatchewan, Saskatchewan Watershed Authority). **Do not** submit the paper application form if you apply on-line.

STEP 2: Submit an application to World Education Services

All internationally educated applicants* must submit an application to [World Education Services](#)(WES) for a document-by-document ICAP credential evaluation (*except for those

listed above in the Requirements section). Click here for for step-by-step [Instructions for submitting WES Application](#). Click here for step-by-step instructions on how to [Upgrade from ECA to an ICAP evaluation](#). To submit an application for a WES credential evaluation click here [WES-APEGS page](#) and follow the instructions. You must include diplomas/certificates and transcripts for all non-Canadian university education that is relevant to engineering, as part of the WES credential evaluation. You must choose APEGS as a recipient of the report and then WES will provide APEGS with secure electronic access to your credential evaluation and provide copies of the verified academic documents that were assessed. You **do not** need to provide us with a copy of your assessment!

If you already have an Educational Credential Assessment (ECA) report completed by WES for immigration purposes, then you must upgrade to the standard document-by-document report. You must also request a duplicate report and select APEGS as a recipient of that report. You can do this by signing into your online WES account.

APEGS will not accept credential assessments done by other agencies unless you applied prior to April 1, 2015. If you applied prior to April 2015 click here for application instructions [International Engineering Graduates_process before April 1 2015](#).

The WES credential evaluation **does not replace** the requirement for APEGS Academic Assessment. The primary reason for the WES assessment is to verify and authenticate your academic documents. WES only assesses the general level of your academic qualification as compared to Canadian education levels. APEGS must still assess the engineering content of your academic program, compared to the [Canadian Engineering Qualifications Board \(CEQB\)](#) standard.

STEP 3: Mail proof of ID, Canadian Educational documents and resume to APEGS

- i. If you have obtained any Canadian college or university level education in addition to your international education, you must have the institution issue a transcript directly to APEGS.
- ii. You must provide proof of your identity.

[Proof of ID policy](#)

[Proof of ID form](#)

If you do not know a professional member of APEGS who can be a guarantor, a staff member at the APEGS office can sign your form. You must bring the guarantor form and your government issued photo ID to the APEGS office. If you do not bring your ID with you the staff cannot sign the form. Also, you can find a Notary Public at some SGI offices in Saskatchewan and all lawyers are a Notary Public.

Proof of ID must be sent to the APEGS office by mail. Faxed or scanned copies are not acceptable.

iii. Resume

Make sure that the resume you provide includes all the engineering experience you have gained since completing your bachelor degree. You must include the dates (including month and year) you started and ended each position, the title of the position, the name of the company and a brief description of the job tasks. There is no prescribed format for the resume. Submit the same style resume that you would use for a job application. We review your resume to see the full history of your academic and experience background.

Your resume can be sent by email to apegs@apegs.ca after you have submitted your online application. Please include your application file number and full name in the email.

STEP 4: Academic Assessment (required for most international graduates)

[When is an academic assessment not required?](#)

After APEGS has received your on-line application, we will determine if the Academic Assessment is required. There is a fee of \$210 (including GST) for the academic assessment (in addition to the application fee of \$210 including GST). You can pay this fee online once APEGS has created an invoice for you. We will also send you the appropriate self-assessment form and let you know if you are required to provide course descriptions. We will contact you by **email**, so please provide us with a valid email address that you check regularly.

A **flow chart** depicting the Academic Assessment Process for international graduates may help you to understand the process. The Academic Assessment requires that you submit

the following to APEGS by email:

- i. [Academic Assessment Application](#)
- ii. [Self-assessment](#)
- iii. [Official Course Descriptions](#) (APEGS will let you know if these are required)

The documents in i through iii can be sent by email after you have submitted your online application. Please include your file number and full name on each document.

Steps 1 through 4 must be completed before we will begin processing your application.

Note: If the name on your APEGS application form differs from the name on your university documentation, you **MUST** advise APEGS and submit official documents to support the name change.

Once we have received all the required documents including your WES credential evaluation, we will begin assessing your file. We will send you an email telling that your file is now “In Progress” and give an estimate of how long it will take for the academic assessment to be completed.

Next Steps

What happens once my application has been received?

APEGS will determine if you need to submit the Academic Assessment form, fee (\$210 including GST), the self-assessment and course descriptions. If this is required we will notify you by email within three weeks of the date you applied.

Once you have completed steps one through four and APEGS has received **all** the relevant documents, APEGS will send you an email to confirm that your files is now “in progress”. The email will state: *Your application for an academic review as part of your member-in-training application with APEGS is now complete. We have received all the documents we need and your file is now considered to be “in progress”. The estimated time for the academic assessment to be completed is one year from this date.*

We will not provide status updates by email or phone, so please do not contact the office to inquire about it. You can check your application status through your online profile. Once

the Academic Review Committee has made a decision on your file, you will be notified by mail. Please make sure that your contact information is kept up to date in our database to ensure that you receive mail from us. You can update your profile through the “On-Line Services” link on our website.

Instructions to access On-Line Services if you have not used it before:

Click here to access "[On-Line Services](#)". Your user name is your 5-digit file number or registration number and if you have not used the system before, you can obtain your password by clicking on “New password / Forgot password”. Enter the information requested and an email containing your password will be sent to the preferred e-mail address on record with APEGS.

What is an Academic Assessment?

APEGS will compare your academic background to the Canadian academic standard for engineering. The Engineers Canada – Canadian Engineering Qualifications Board (CEQB) has set this standard. The CEQB has provided [syllabus descriptions](#) for the most common engineering disciplines that are offered at Canadian Universities. There is a basic studies syllabus that is common to all disciplines. There is also a discipline specific syllabus. Both of these must be met. The self-assessment tables that you are required to fill out as part of the academic assessment are based on these syllabus descriptions. APEGS will send you the appropriate self assessment table after you have submitted your application. APEGS will carefully review your self-assessment for accuracy and we will create our own assessment using the same table.

Possible Results of Academic Assessment

Deficiencies:

If there are any gaps in your academic background compared to the CEQB syllabi, then you will be assigned to fill these gaps or “deficiencies”. You are allowed a maximum of six deficiencies. If you have more than six deficiencies then APEGS will deny your application. However you will be given a “roadmap” of what you must do to re-apply in the future.

There are two options for fulfilling deficiencies:

1. taking an approved course(s)

OR

2. writing challenge exams

If you feel that you have already covered some or all of these subjects in your studies, then you may request a re-assessment. You are only permitted to make one request for re-assessment. The re-assessment result is final and may result in additional deficiencies being identified. If you do not have any additional information to provide then a re-assessment is not an option and you must fulfil your deficiencies before your file can move forward. You must send an email to AcademicReview@APEGS.ca with the subject heading "re-assessment request" to get the re-assessment request form.

Once your deficiencies have been fulfilled, you will be assigned confirmatory exams.

Confirmatory Exams:

If APEGS determines that you have a engineering bachelor-level program of that meets the content requirement as specified in the CEQB syllabi, then you will be assigned confirmatory exams. There are usually three confirmatory exams, but this is at the discretion of the ARC. These technical exams confirm that the level of your academic training comparable to that of a 4-year Canadian bachelor-level university program in engineering.

Waiving Confirmatory Exams:

Confirmatory exams **may** be waived in the following circumstances:

- You have completed an M.Sc., M.Eng. or Ph.D. **in engineering.**

Note: If your education is from a country that follows the Bologna Process and your education path is the Bachelor plus Master degree of the Bologna Process, both degrees together are required to meet the academic standard for licensure in Canada. Therefore the Master degree is not eligible for waiving confirmatory exams.

OR

- You have more than five years of acceptable work experience. If the ARC determines that this is an option for you, you must write up your work experience following APEGS experience reporting guidelines and have it assessed by the Experience Review Committee (ERC). We will notify you if you have this option. **DO NOT** submit work experience reports unless you are notified that you are eligible for this.

OR

- The ARC has determined that your performance in completing deficiencies through the course or exam route demonstrates an acceptable level of education.

Application approval

Once Confirmatory exams have been completed, or they have been waived, APEGS will send you a letter informing you that you have been approved as an engineer-in-training. This letter will include a notice for your membership dues. You will also be notified by automatic email on how to check your application status in your On-Line Profile and how to pay annual fees on-line.

You have the privilege of using the title "engineer-in-training" only after you have been approved.

After you have paid annual fees, your **stamp** will be delivered which can take up to one week.

Your **certificate** will be delivered after it is signed which can take up to six weeks. You do not need your certificate in your possession in order to start using the title "engineer-in-training".

Engineer-in-Training Stamp

Your stamp will be ordered from the manufacturer which takes about three days to reach the APEGS office. Then, once you have paid annual fees, your stamp will be delivered. Delivery can take up to one week within Canada (longer outside Canada).

What if I'm not sure I'll meet the academic requirements for engineer-in-training?

If you are not sure if you meet the academic requirements for engineer-in-training, you should apply as an engineer-in-training anyway and see what the results are. If your result shows that you do not meet the academic requirements, your options would be to fulfill the deficiencies, or apply as an [engineering licensee](#). The application fee for engineering licensee would be reduced by the amount you paid to apply as an engineer-in-training in the past (the difference in the two application fees is \$100).

Important!

If during the registration process APEGS discovers that an applicant or member may not meet the [Good Character Guideline](#) then action will be taken.

Questions

Frequently Asked Questions (FAQs) on member-in-training and international graduate applications can be found [here](#).

If you have any questions concerning the application process for international engineering graduates, please contact the APEGS office: Local Regina 525-9547, Toll free 1-800-500-9547 or by email at AcademicReview@apegs.ca.

Related Documents

[Academic Assessment Application Form](#)

[Proof of ID policy](#)

[Proof of ID form](#)

[Confirmation of Graduation Form](#)

[Good Character Guideline](#)

[Flowchart of International Engineering Graduate process](#)

Related Links

[Overview](#)

[Member-in-training](#)

[Professional Member](#)

[Work Experience Reporting](#)

[Professional Practice Exam](#)

[Contact Us](#)

[Application Fees and Timelines](#)

[On-line Application System](#)

[Self Assessment](#)

[FAQs](#)

[Roadmap to Engineering in Canada](#)